	A	В	С	D	Е	F	G	Н	I	J	К	L	M	N
1	Data Element ID	Data Element Name	Data Element Label	Data Element Definition	Data Type: <black </black     	Length	Obligation (mandatory / optional)	Repeatable / Non- repeatable	Indexed (Y/N)	Displayed to User? (Y/N)	Value Domain/ Formatting Rule	Usage/Scope: G (General); F (interFace); D (Database); R (Reference).	Usage/Scope NOTE	Data Element Version
2	waandRep001	repAuthName	Repository Authorized Name	Official or predominant name of the repository or unit described in the Directory entry.		variable	м	NR	Υ	Υ	Sentence capitalization; eliminate initial articles.	G	Official or predominant name of the repository or unit described in the Directory entry. Repositories that are part of a larger institution should enter the name of their specific division or unit here, and the larger institution in waandRep003 (Repository Parent Organization). However, if the division or unit name is not unique enough to identify the repository, the parent organization's name should be part of the repository name. Example: Special Collections and University Archives, Rutgers, The State University of New Jersey.	
3	waandRep002	repVarName	Repository Variant Name(s)	Another name by which the repository is popularly known or might be searched. Parent organization to the		variable	0	R	Y	Υ	Sentence capitalization; eliminate initial articles "A," "An," "The."	F	Use only if the repository is popularly known by an acronym or other alternative name which the repository believes might be searched by an end user. Use also for variant spelling or grammar; for example, a compound name written as one word would have the alternate name with a separated compound noun, e.g. Screensound USA (Repository name) and Screen Sound USA (Repository alternate name). Use also to show the repository hierarchy, when the parent organization data element is not adequate.  Full name of parent organization. Enter this value even	2005-08-26_v1.0
4	waandRep003	repParentOrg	Repository Parent Organization	repository or unit described in the directory entry.		variable	0	NR	Y	Y		G	if the parent organization name is included in some form in the repository name.	2005-09-29_v1.0
	waandRep004	repAddress	Repository Street Address	The repository's physical		variable	M	NR	N	V	Sentence capitalization; can correspond to Vcard ADR field, type="postal" with multiple lines separated by semi-colons in a string. Directory must provide at least 4 separate lines and concatenate the data in each line with semi-colons delimiting each line.	6	Primary address for the repository, such as the main service facility or the primary administrative facility. Include zip code. Default country is U.S.	2005-08-26 v1.0
	waandRep005	repMailAddress	Repository Mailing Address	The repository's mailing address, including zip code.		variable	O	NR	N	Y	Sentence capitalization; can correspond to Vcard ADR field, type="postal" with 3 lines in directory DB separated by semi-colons in a string. Directory must provide at least 4 separate lines and concatenate the data in each line with semi-colons delimiting each line.	G	Use only if different from the physical, main address. Include zip code. Default country is U.S.	2005-08-26_V1.0
	waandRep006	repZipCode	Repository Zip Code	The repository's U.S. Postal Service zip code.		fixed 5 or 9 characters (numeric)	M	NR	Y	N	Use the five-digit or nine-digit Zip Code.	G	Zip code is copied here from repAddress	2005-08-26_v1.0
	waandRep007	repLocationNote	Multiple Service Locations Note	Description of multiple service areas, with location, address and contact information.		variable	0	NR	N	Y	see the fire aga of filled aga 2.p could.	G	Use only if the repository has multiple service areas available to the public or an administrative office that is separate from the primary service location.	2005-08-26_v1.0
9	waandRep008	repCountry	Repository Country	Country and division where repository is located.		fixed-2 characters	М	NR	Y	N	Use ISO 3166-1, a two character alphabetic country code. For WAAND first phase (U.S. archives only), default to U.S. Include international dialing code.	G		2005-08-26_v1.0
10	waandRep009	repTel	Repository Main Telephone Number	Main or general telephone number for the repository.		variable with maxlength	M	NR	N	Y	Corresponds to Vcard TEL type="office"; format as X.500 telephone number attribute.	G		2005-08-26_v1.0

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											Include international dialing code.			
			Den seiten Mein Ferr	Maria an annial factorial and an		o canda la la condula					Corresponds to Vcard TEL type="office";			
11	waandRep010	repFax	RepositoryMain Fax Number	Main or central fax number for the repository.		variable with maxlength	0	NR	N	V	format as X.500 telephone number attribute.	<u></u>		2005-08-26 v1.0
- 11	waanukeputu	тергах	Number	Public, main or general		maxiengin	U	INK	IN	Ť	attribute.	G	+	2005-08-26_V1.0
			Repository Public Email	information email address									Use only if the repository has a main contact email for	
12	waandRep011	repEmail	Address	provided to end users.		variable	0	NR	N	Υ	Format as Vcard email data element.	G	end users. Do not use for webmaster email address.	2005-08-26_v1.0
			Repository Homepage	URL for home (top level)			-		1		Format beginning with http://; format as	<u>-</u>	Use only if the unit actually holding the primary source	
13	waandRep012	repURL	URL	page.		variable	0	NR	N	Υ	Vcard URL data element.	G	materials has a homepage URL.	2005-08-26_v1.0
											Drop down menu will be provided for the 50			
											U.S. states. [NOTE: For future expansion to			
				11.0 -1-1 1 11							international: ISO 3166-2 codes will be			
				U.S. state where the repository's primary service		fixed-2					used to provide standardized state, province and region information for limiting		Select U.S. state where repository's primary service	
1.1	waandRep013	repState	Repository State	facility is located.		characters	М	NR	V	N		G	facility is located.	2005-08-26 v1.0
14	waanunepuis	repotate	repository diate	lacility is located.		Characters	IVI	IVIC	'	14	searches geographically.]	<u> </u>	Select one or more cities that are within a 100-mile	2003-00-20_V1.0
													(170 KM) radius of your repository. Anchorage, AK;	
													Birmingham, AL; Phoenix, AZ; Tucson, AZ; Fresno,	
													CA; Los Angeles, CA; Sacramento, CA; San Diego,	
1						[							CA; San Francisco, CA; San Jose, CA; Denver, CO;	
1													Washington, D.C.; Jacksonville, FL; Miami, FL; Atlanta,	
													GA; Honolulu, HI; Des Moines, IA; Iowa City, IA;	
													Chicago, IL; Indianapolis, IN; Wichita, KS; Lexington,	
													KY; New Orleans, LA; Boston, MA; Baltimore, MD;	
													Detroit, MI; Minneapolis, MN; Kansas City, MO; St. Louis, MO; Chapel Hill, NC; Charlotte, NC; Omaha, NE;	
													Albuquerque, NM; Santa Fe, NM; Las Vegas, NV;	
													Buffalo, NY; New York, NY; Cincinnati, OH; Cleveland,	
													OH; Columbus, OH; Oklahoma City, OK; Tulsa, OK;	
													Portland, OR; Philadelphia, PA; Charleston, SC;	
													Knoxville, TN; Memphis, TN; Nashville, TN; Austin, TX;	
											Drop down menu of 57 large U.S. cities		Dallas, TX; El Paso, TX; Houston, TX; San Antonio, TX;	
			Repository City or	City or metropolitan region							(includes all U.S. cities with populations		Richmond, VA; Virginia Beach, VA; Seattle, WA;	
15	waandRep014	repCity	Metropolitan Region	where repository is located.		variable	М	R	Υ	Υ	over 600,000).	G	Milwaukee, WI.	2005-08-26_v1.0
				Other city or metropolitan									Enter names of other cities or metropolitan regions,	
40	waandDan01E	wan Oth a vCity	Other Depositors Cities	region where repository is		o ri o b l o	0	NR	l <sub>N</sub>	V	II C situ names concreted by comi colons	0	within 100 miles of repository, not offered in RepCity -	2005 07 272 0
16	waandRep015	repOtherCity	Other Repository Cities	located.	-	variable	0	NK	IN	Y	U.S. city names separated by semi-colons.	G	waandRep014.	2005-07-27_v2.0
													Select all that apply: Archives; Art gallery; Artists'	
													collective; Artists' community; Corporation; Educational	
													institution; Foundation; Government agency; Historical	
													society; Library; Media arts center; Museum; Private	
				Primary roles or functions for		variable with					Checkboxes. Hyperlink each term to a		collection; Production/Publishing entity; Research	
17	waandRep016	repType	Repository Type	the repository.		35 char max	М	R	Υ	Υ	glossary definition.	G	organization; Other non-profit organization.	2005-08-26_v1.0
				Image associated with the		[					Image or path for image. Allow respondent			
				repository, generally reflecting							to send object as an attachment or supply			
4.0	waandRep017	repLogo	Repository Logo	the repository name or symbol.	Image		0	NR	N	V	the path and have the Directory retrieve the object.	G		2005-08-26 v1.0
18	waanuKepu1/	reprogo	теровногу содо	Job title or functional position	Image	<del> </del>	<u> </u>	INE	IN	-	object.	G	+	2003-00-20_71.0
			Public Service Contact	of the primary public service										
19	waandRep018	repPubContactTitle	Title	contact.		variable	О	NR	N	Υ	Corresponds to Vcard TITLE.	G	Provide a job title, not an individual's name.	2005-08-26 v1.0
					1			İ	1	1	Provide two mutually exclusive radio		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
1						[					buttons: 'Same as main telephone number'			
1						[					[displayed] or blank field for input of			
1				Main or general public service		[					number. Corresponds to Vcard TEL			
1			Public Service Telephone	number provided for end		variable with		L		l	type="office"; format as X.500 telephone	_		
20	waandRep019	repPubTel	Number	users.	1	maxlength	М	NR	N	Υ	number attribute.	G		2005-08-26_v1.0
				Main or general sublished							Provide two mutually exclusive radio			
				Main or general public service email address provided to end							buttons: 'Same as main email address'			
21	waandRep020	repPubEmail	Public Service Email	users.		variable	м	NR	N	<b>\</b>	[displayed] or blank field for free-text.  Format as Vcard email data element.	G		2005-08-26 v1.0
	I aanun ehozo	Lichi antinali	abile dervice Littali	40010.	1	variabio	131	parx	h	1.	Tormat as yeard email data element.		1	2000-00-20_V 1.0

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22	waandRep021	repAudience	Audiences Served by the Repository	Constituencies for which any services in the orgService list are provided. Select all checkboxes that apply; options may be hyperlinked to a glossary providing brief definitions.		variable; max length 56 char	м	R	Y	Y	Checkboxes. Hyperlink each term to a glossary definition as necessary.	G	Select all that apply: Archivists; Authorized researchers and scholars; Curators; Educators; For-profit organizations (e.g., producers, publishers); General public; Students; Subscribers, members or affiliates.	2005-08-26_v1.0
23	waandRep022	repServices	Services Provided by the Repository	Services provided to the repository's constituencies (see Audience, above).		variable with max length	м	R	Y	Y	Checkboxes. Hyperlink each option to a glossary definition as necessary.	G	Select all that apply: Access to manuscripts and other paper documentation, memorabilia, objects; Access to audiovisual materials; Catalog searching; Copyright clearance services; Licensing; Loan to institutions; Loan to individuals; Public exhibition; Reference and research services; Reproduction suitable for publication; Reproduction suitable for reference use (e.g., photocopies); Restoration and preservation; None.	2005-08-26_v1.0
24	waandRep023	repServiceFee	Fees for Services	Standardized description for assignment of fees for services. Check all that apply.		variable; max length 56 char	м	R	Y	Y	Checkboxes. Hyperlink each term to a glossary definition as necessary. Used to provide consistent information to end users.	G	Select all that apply: Fees to use the repository and its holdings; Fees for reproduction of materials (image or text); Fees for loans; Fees for other services; No fees. NOTE: Additional information about fees can be entered in the free-text field, "Repository Service, Audience, & Access Note."	2005-08-26_v1.0
25	waandRep024	repServiceNote	Repository Service, Audience, & Access Note	Additional descriptive information about services, audiences served, and/or access policies.		variable	0	NR	Υ	Y	Free text field.	G	Use to provide any other descriptive information about services, audiences, and/or access policies, including specific policies and restrictions for borrowing, renting, or otherwise obtaining collection items from the repository, including restrictions by audience and type.	2005-08-26_v1.0
26	waandRep025	repCalendarURL	URL for Public Exhibits & Programs	URL for schedule or calendar of public exhibitions or other programs, such as lectures or symposia.		variable	0	NR	N	Y		G	Use only for a URL that links directly to a public exhibit or program calendar. Enables retrieval of exhibit/program calendars by region in a geographic search of state or city.	2005-08-26_v1.0
27	waandRep026	repContactName	Directory Contact person	Name of the person who serves as the Database contact for the repository.		variable	М	NR	N	Y	Format as Vcard Name (FN). This person must be authenticated via Shib but is then authorized to make changes to the directory entry, based on RepRecordUID and repUID.	G	Use for the person authorized to make changes to the Directory entry. Format: Last name, First name.	2005-08-26_v1.0
28	waandRep027	repContactTitle	Directory Contact Job Title	Job title or functional position of the Database contact.		variable	M	NR	N	Υ		G	Job title or functional position of the WAAND database contact.	2005-08-26_v1.0
29	waandRep028	repContactTel	Directory Contact Telephone Number	Telephone number of the Database contact.		variable with maxlength	М	NR	N	Y	Corresponds to Vcard TEL type="office"; format as X.500 telephone number attribute.	G		2005-08-26_v1.0
30	waandRep029	repContactEmail	Directory Contact Email	Email address of the Database contact.		variable	М	NR	N	Y	Format as Vcard email data element.	G		2005-08-26_v1.0
	waandRep030	waandDirInitialEntry	Time and Date of Initial Directory Record Entry	Time/date stamp of initial record entry		numeric	system- supplied	NR	Y admin	N		D	Used for directory management.	2005-08-26_v1.0
32	waandRep031	waandDirUpdate	Time and Date of Most Recent Record Update	Time/date stamp of most recent update Unique identifier for the		numeric variable with	system- supplied	NR	Y admin	N		D	Used for directory management.	2005-08-26_v1.0
33	waandRep032	repID	Repository ID	repository holding the original source materials.		maxlen of 11 digits		NR	Y admin	N	System supplied, auto-generated number up to 11 digits.	D	System supplied. Used to identify the Repository holding the collection.	2005-09-26_v1.0
34	revised 5-8-2006													